

# Vetech View

June 2003

Volume 13, Issue 6

## Defining Transaction Dates in Advantage

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### When Is Today Not Today?

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A single invoice transaction done with Advantage can actually have several different dates associated with it. We have had a lot of confusion over these different dates recently. This month we will explain each date type and its purpose.

**Invoice line item date:** Each line on an invoice has a date associated with it. A single invoice can have multiple lines in it, each with different dates. Its common that a hospitalized patient receives certain treatments each day and a single invoice should show all of these treatments and the dates that they were performed. Line item dates can be easily changed in an invoice. This has been a standard feature in Advantage for many years.

This line item date will be posted to the patient's history. This date will also be shown on the client's statement of account. Any reminders or recalls associated with an item will be created based on the line item date. For instance, lets say you invoice a surgery on 5/15 that has a seven day recall associated with it. You continue to add more items to this invoice on 5/16, and 5/17, then you close the invoice on 5/18. The seven day recall would get posted with a date of 5/22, seven days from the line item date (not the invoice close date).

**Invoice close date:** When you close an invoice an invoice close date is created. This date cannot be manually changed. This date gets posted to the clients transaction history. So even if an invoice has been open for several days, the client will not have a balance until the invoice is closed. The balance aging process will also start from the date the invoice is closed.

The invoice close date is the date that the total of an invoice gets posted to production for reporting purposes. With the example mentioned above, the production from the surgery done on 5/15 would not show up on reports for 5/15 – but rather 5/18 when the invoice was closed.

**Thought for the day:** Brain cells come and brain cells go, but fat cells live forever.

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**Payment Date:** Each time a payment is applied to a client account, either after an invoice or as a payment on account, a payment date is created. Payment dates can be easily changed during the payment process. Its possible to post date payments for checks that will not be deposited on the day they were entered. Its also possible to back date a payment when you are entering a check into the computer that was received on an earlier date.

Payment dates are posted to the client transaction history. Payment dates are also used for the different payment reports.

### What sex are they?

**ZIPLOC BAGS -**

male, because they hold everything in, but you can always see right through them.

**SHOE -**

male, because it is usually unpolished, with its tongue hanging out.

**COPIER -**

female, because once turned off, it takes a while to warm up.

**TIRE -**

male, because it goes bald and often is over inflated.

**HOT AIR BALLOON -**

male, because to get it to go anywhere you have to light a fire under it and, of course, there's the hot air part.

**SPONGES -**

female, because they are soft and squeezable and retain water.

**SUBWAY -**

male, because it uses the same old lines to pick people up.

**HOURGLASS -**

female, because over time, the weight shifts to the bottom.

**HAMMER -**

male, because it hasn't evolved much over the last 5,000 years, but it's handy to have around.

**REMOTE CONTROL -**

female .. Ha! You thought I'd say male. But consider this: it gives men pleasure, he'd be lost without it, and while he doesn't always know the right buttons to push, he keeps trying.

### **Summertime Schedule:**

Please make a note that Vetech will be closed May 26 for Memorial Day and July 4 for Independence Day.